

## Richard Taylor, BA (Hons), MFA

2/2, 134 Kings Park Road  
Glasgow, G44 4SX  
+44 (0)7706 282633  
richtbiscuit.1@gmail.com

### Personal statement

As a responsible, flexible and motivated individual I apply enthusiasm and innovation to working environments. With a distinction in postgraduate Fine Art studies, and vocational skills in sound production and copy-editing, I deliver with creative project management. Over a decade of experience in online content production means I am committed to the accessibility of digital content.

### Key attributes

- Resourceful self-starter with curiosity to learn
- Responsive and analytical problem solver
- Excellent written and verbal communicator
- Streamlined project manager
- Rigorous attention to detail as independent worker
- Interpersonal team worker
- Skilled sound mixer and video editor
- Consistent copy-editor
- IT literate: Microsoft Office, Adobe, Digital Audio Workstations, CMS platforms

### Experience

#### Online content and e-communications

**March 2009-September 2019. Digital content producer and online community support.**

**a-n The Artists Information Company, Newcastle-upon-Tyne, London and remote work in Scotland**

Worked with members to promote their work with interviews, social media features, e-newsletter content; Monitored Google analytics; Researched, wrote and commissioned digital content; Maintained and built relationships with stakeholders; Complied with copyright, style sheets and GDPR; Monitored user-generated content; Handled large amounts of data.

**January-May 2018. Communications Officer, Glasgow Zine Fest**

Managed social media and e-newsletters to promote fundraisers and the festival; Commissioned performers and video-artists; Coordinated social media coverage of the festival with a team of information assistants; Worked with workshop leaders and stallholders to promote diversity and accessibility.

#### Selected publishing experience

**July 2018-present. Co-director and assistant editor Hedera Felix C.I.C., Glasgow (voluntary)**

Work with a small team to manage and direct independent publishing projects to promote creative writing; Commission typesetters for publication design; Write copy for social media and website; Commission digital content from authors for live and online events; Submission reviewing and communications in Dropbox and Google Drive; Events management.

**March 2015-present. Copy-editor and proofreader (freelance)**

Specialize in creative writing, art writing and gallery/art interpretation. Have worked for First Edition Translations LTD., independent artists and lecturers, and with commissioners working on transcribed interviews with artist-filmmakers (Alex Hetherington and GoMA for Ripples on The Pond, 2015).

## Richard Taylor, BA (Hons), MFA

### **November 2011-April 2015. Co-editor, Gnommero artist-led pamphlet series (voluntary)**

Worked with Dr. Sarah Tripp on cooperative independent publishing project, with successful launches at CCA Glasgow.

### **Creative project management**

#### **June 2007-present. Artist**

Unique approach to auto-fictional and historical storytelling for texts, sound installation and video; Exhibition production working collaboratively with people from diverse backgrounds; Concentrated research during residencies across the UK and in mainland Europe; Skills in sculpture, painting and performance; Resourceful marketing, networking and self-promotion.

#### **December 2014-present. Sound editor**

Recording and mixing; Schedules for creating and commissioning digital material; Production for social media; Workstation setup and phantom power sound booth recording; Experience in binaural recording; Audio-visual installation for digital interpretation; Clear and accessible editing for online publication (The Fruitmarket Gallery and Glasgow Life (GoMA)).

### **Archive experience**

2019: Volunteer archive assistant with the Royal Conservatoire of Scotland

2010: Volunteer coordinator for Transmission Gallery's Resource Room and Archive

2008: Archive assistant at The Henry Moore Institute in Leeds

### **Gallery and exhibition interpretation**

2011-2015: Information Assistant at The Fruitmarket Gallery in Edinburgh

2009-2010: Front of House Assistant at CCA Glasgow

### **Education and training**

- 2020: Introduction to Copy-Editing, with Publishing Scotland
- 2020: AMS Certificate in Advanced Music and Sound Technology, Academy of Music and Sound
- 2019: User Experience (UX) workshop on building digital stakeholder experiences, with Advanced Digital
- 2018: Train The Trainer, developing skills in group facilitation with coach Rivca Rubin, Manchester
- 2015-2017: Masters of Fine Art (Distinction), Glasgow School of Art  
With Fine Art Studio Teaching and research skills in Archives and Historical Resources
- 2004-2007: BA (Hons) Contemporary Art Practice (1st Class), University of Leeds

### **References**

Excellent references are available on request.